

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Steve Adams, Nate Penrod, Ed Steffek

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, Donna Meek, DJ Meek

VISITORS: Nancy Bourne, John Bourne, Mike Calaway- Historical Society, Ron Maxwell and Joel Bender (Whitaker-Myers Insurance)

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Joe Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held April 16, 2024. All council members present were in favor.

JOINT MEETING-HELD ONCE A YEAR-FIRST MEETING IN MAY

Joint meeting with representatives from Salem Township, Union Cemetery, Delaware Fire District, Village of Port Washington and Tri-County EMS.

\*Heard from representative of Tri-County EMS – Brandie Bourne– No Reporting – Everything running smoothly

\*DJ Meek & John Bourne were present as Salem Township Trustees – No Reporting Everything running smoothly.

\*Mayor Gardner present for Union Cemetery – Heard one headstone needs to be reset in cemetery.

\*John Bourne present for Delaware Fire District – Preparing for annual Chicken BBQ for Memorial Day.

VISITORS

\***Visitor/Fire Chief John Bourne** presented a quote for updating the village siren system.

A quote for \$5211.29 from Staley Technologies was reviewed. The quote is to permit Tusc. 911 to activate siren for monthly test & tornado warnings. The current siren system only permits for the village to manually activate when there is an emergency/tornado warning. Updating the system will allow automatic sounding for tornado warnings through the county 911 system.

\***Motion made by Brandie Bourne and seconded by Nate Penrod** to update the village siren system and accept Staley Tech's quote to proceed. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

\***Historical Society Rep, Mike Calaway** indicated that the humidity issue is being monitored at the Historical Society Building. The building currently has a 70 pint dehumidifier; which is not sufficient for the level of humidity. Calaway requested that the village purchase a 70 pint dehumidifier for approximately 300 dollars.

\***Motion made by Joe Bourne and seconded by Steve Adams** to approve the purchase of a dehumidifier for the Historical Society Building. Roll call taken and all council members present were in favor.

## VISITORS – CONT'D:

**Mike Calaway – Cont'd:**

\*Heard that the Historical Society will have a speaker for the Memorial Day Services. The Historical Society Building will be open for visitors from 12-2pm on Memorial Day. A bake sale will be held for the Memorial Day Event.

\*Calaway expressed gratitude for council members Ed Steffek and John Little for their volunteer work at the Historical Society Building.

**\*Ron Maxwell/Joel Bender-Whitaker-Myers Insurance Agency** – reviewed the village liability-property and auto renewal policy. It was noted that there is a 7.8 % property value increase. The premium will increase \$1297 from last year's policy. The increase is due mainly to the addition of 3 part time police officers and the purchasing of a new John Deere Gator. The quote for the annual renewal is \$9,487.

**\*Motion made by Brandie Bourne and seconded by Ed Steffek to accept the renewal quote** for \$9487 from the Whitaker-Myers Insurance Agency. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

## PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Nate Penrod yay, Ed Steffek yay.

## POLICE

\*No Reporting – Absent – Vacation

## STREET

\*No Reporting

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard that one zoning permit was issued to Matt Anthony on Bremer Street for a shed.

\*Heard that the paperwork for the village sidewalk project has been completed and expected start date has been pushed back to June of 2026.

## SOLICITOR PERLAKY

\*No Reporting

## INCOME TAX ADMINISTRATOR

\*No Reporting

## FISCAL OFFICER

\*No Reporting

## MAYOR

- \*Heard that the Spring Clean Up Event went smoothly.
- \*Mayor Gardner indicated that the camping trailer at 206 W. Main St. has been removed.
- \*Mayor Gardner reported that the annual letter & pictures to the U.S. Army was submitted for the M5 series cannons that are on the square in the village.

## JOE BOURNE

- \*Reviewed the April Fire Call Report for Delaware Fire Dept with 8 calls being handled.
- \*Bourne expressed gratitude for Salem Township and the Delaware Volunteer Fire Dept for their continued help/volunteering with village projects.
- \*Bourne expressed gratitude for John, Nancy and Chad Bourne for their help in sprucing up the park with mulch and flowers at Belden Park.
- \*Bourne presented two quotes for a propane gas heating system for the village street maintenance garage. Brotherhood Heating - \$7,500 and Kelley Heating - \$6,400. Council reviewed both quotes. Council member Brandie Bourne indicated that she would like to see more of a breakdown with warranty from Brotherhood Heating before making a decision. Kelly Heating reported a 10 year warranty on parts, 5 year on thermostat, one year on ductwork and labor.
- \***Motion made by Joe Bourne and seconded by Ed Steffek to** approve and proceed with the quote from Kelly Heating and Cooling for \$6400. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne abstain, John Little yay, Ed Steffek yay.

## NATE PENROD

- \*No Reporting

## STEVE ADAMS

- \*Adams indicated that he will power wash the park pavilion (Belden Park)
- \*Heard that there were repairs in the women's restroom at Belden Park.

## BRANDIE BOURNE

- \*Reminder that May27th will be the annual Chicken BBQ for the Fire Dept. (Memorial Day). The station will be open at noon and cost will be \$12. (Half chicken, macaroni salad, baked beans, rolls, desert and drink)

## JOHN LITTLE

- \*No Reporting

## ED STEFFEK

- \*No Reporting

TREASURER’S REPORT

\* **Motion made by Steve Adams** and seconded by Brandie Bourne to accept the April 2024 Treasurer’s report with the following: \$573,855.64 General Fund, \$41,945.95 Street Construction, \$1,772.53 State Highway, \$507.98 Cemetery Fund, \$3,759.41 Permissive Vehicle Tax, \$3012.63 Capital Project, \$0 Mayor’s Court, 602.92 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$625,457.06. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be May 21, 2024 at 7:00pm.

Meeting Adjourned

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_  
Date

**RESOLUTIONS & ORDINANCES**

\*Heard the second reading for **Ordinance #2024-02 for** naming an unnamed alley in the village as “Lamneck Drive”. The unnamed alley is located North of Welsch Drive and adjacent to 409 N. St Clairsville Street. “Lamneck Drive” is to Honor Judge John Howard Lamneck who lived in the village from 1891 – 1975. Lamneck was a lawyer, judge, educator, author and a state official. There will be three readings for this ordinance – the third reading will be on May 21<sup>st</sup>.

\***Motion made by Joe Bourne and seconded by Steve Adams to** proceed with the third and final reading for passage on May 21, 2024. Roll call taken and all council members present were in favor.

\*Heard the second reading for **Ordinance #2024-03 for** an ordinance to improve North High Street to the northern corporation limits which connects Lamneck Drive to North High Street. A gravel base will be installed and later paving will take place for the improvement. The paved area will connect with Lamneck Drive. There will be three readings for this ordinance – the third reading will be on May 21<sup>st</sup>.

\***Motion made by Joe Bourne and seconded by Brandie Bourne to** proceed with the third and final reading for passage on May 21, 2024. Roll call taken and all council members present were in favor.