

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Steve Adams, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Glenn & Margie McMullen, Nancy Bourne

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held March 5, 2024 with the following corrections:

1. McMullen's property does not adjourn the Salem Township property.
2. Salem Township is requesting the leasing of one unnamed alley and also South High Street in order to build a new salt bin facility.

Roll call taken to approve the minutes with corrections as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

VISITORS

\*No Reporting

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Nate Penrod yay.

POLICE

\*No Reporting-Absent

STREET

\*Heard that Street Supervisor Rick Swiger has been busy installing some new signs in town along with patching streets.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard from Zoning Inspector DJ Meek that a Resolution or Ordinance is needed to clarify and name or rename streets in the area of Wolf Rd and High Street. A new home construction in that area will need a physical address (Tory Gibbs-property owner).

## SOLICITOR PERLAKY

\*No Reporting - Absent

## INCOME TAX ADMINISTRATOR

\*No Reporting

## FISCAL OFFICER

\*Heard that F.O. Lute will be on vacation from 3-23 thru 3-30.

\*Was reported that \$602 remains in the American Rescue Fund. Lute would like to spend the remaining amount and close the American Rescue Fund. All council members were in agreement.

## MAYOR

\*Heard that the parts to repair the flag pole have been ordered.

\*Mayor Gardner posted signs with pavilion rental contact information. Anyone wishing to rent the pavilions at the park should contact Malinda Adams at 330-407-3860.

\***Motion made by Brandie Bourne and seconded by Joe Bourne** to approve installing a security camera system at the Historical Society Building. Roll call taken and all council members present were in favor.

\***Motion made by Brandie Bourne and Nate Penrod** to reimburse the Historical Society Organization \$882.12 for paint and other supplies purchased for the renovation of the second floor of the Historical Society Building. Roll call taken and all council members present were in favor.

## JOE BOURNE

\***Motion made by Ed Steffek and seconded by Steve Adams** to approve Joe Bourne purchasing mulch for Belden Park. All council members present were in favor.

## NATE PENROD

\*No Reporting

## STEVE ADAMS

\*No Reporting

## BRANDIE BOURNE

\*Heard that the next Delaware Fire Dept Breakfast will be held April 13<sup>th</sup> from 8-11am.

\*No Breakfast will be scheduled for the month of May; as the Memorial Day Chicken BBQ will be held at the Fire Station (May 27<sup>th</sup> @ Noon).

\*Bourne reported that she attended the Tuscarawas County Health Dept meeting. The county health dept will be focusing on abandoned homes.

JOHN LITTLE

\*Little requested that the unnamed alley on the right side of the Salem Township Building be vacated instead of leasing it to Salem Township. No action was taken; as the village is waiting for the survey to be completed.

ED STEFFEK

\*No Reporting

TREASURER'S REPORT

\* **Motion made by Brandie Bourne** and seconded by Ed Steffek to accept the February Treasurer's report with the following: \$537,148.93 General Fund, \$41,333.46 Street Construction, \$1,948.24 State Highway, \$27.44 Cemetery Fund, \$3,374.27 Permissive Vehicle Tax, \$3012.63 Capital Project, \$0 Mayor's Court, 602.90 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$587,447.87. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be April 2, 2024 at 7:00pm.

Meeting Adjourned

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Thomas J. Gardner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_  
Date