

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, Donna Meek

VISITORS: Nancy Bourne

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held December 5, 2023. Roll call taken as follows: All council members present were in favor.

VISITORS

No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Nate Penrod yay, Steve yay.

FISCAL OFFICER

*No Reporting

POLICE

*Mayor Gardner reported that the police dept. had 132 hours for the month of December. With Tom Casimir working 72 of those hours.

STREET

*No Reporting

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*No Reporting - Absent

INCOME TAX ADMINISTRATOR

*No Reporting

MAYOR

*Discussed removing the Main Street Christmas Lights. Mayor Gardner will check with Scott Riddle on availability and will bring back to council for a decision at the January 2nd 2024 meeting.

MAYOR-CONT'D

*Heard that the village will need a new park caretaker for the Belden Park Pavilion Rentals for season 2024. Citing the recent unexpected passing of Peggy Porter; which leaves the position open. Heard that all rental money from year 2023 has been turned over to the village; along with the leaf blower that Porter used for clean up at the pavilions.

*Mayor Gardner distributed a list of proposed committees for year 2024 for the council body to review for the next council meeting.

*Gardner noted that the Mayor's Association Meeting held on Dec. 19th at Port Washington was a success. Food was donated by Tony's Mart for the event. The association toured the Historical Society during the event.

SOLICITOR

*No Reporting – absent

FISCAL OFFICER

*Heard that the permanent appropriations will be completed at the January 16, 2024 meeting

JOE BOURNE

*No Reporting

STEVE ADAMS

*No Reporting

NATE PENROD

*No Reporting

BRANDIE BOURNE

*Heard that the next Delaware Fire Dept Breakfast will be January 13, 2024 from 8-11am.

*Was informed that 61 children visited Santa at the Delaware Fire Station.

*Heard that the new AED Machine has arrived and will be installed in the near future. This purchase will be paid from the ARPA Fund. After payment is made for the AED Machine; all remaining ARPA funding will be use for safety supplies for the Fire Dept.

*Bourne indicated that the finance committee met before the regular meeting and have a list of proposed wage increases for year 2024. Proposed wage increases are as follows:

Police Chief – from \$21 to \$23 per hour

Patrolman – from \$19 to \$21 per hour

Tax Administrator – from \$20 to \$23 per hour

Bldg Cleaning Personnel – from \$14 to \$15 per hour

Fiscal Officer – from \$1200 to \$1400 per month

Mayor – from \$700 to \$800 per month

Mayor's Admin. Asst. – from \$450 to \$600 per month

All other personnel wages will remain the same.

***Motion made by Joe Bourne** and seconded by Ed Steffek to accept the proposed wage increases as stated. Roll call taken and all council members present were in favor.

BRANDIE BOURNE

***Motion made by John Little** and seconded by Nate Penrod to allow the Fiscal Officer to deduct \$20 per meeting from council member Joe Bourne. Bourne does not wish to take the increase of \$20 per meeting for his incoming term of four years. The \$20 will be donated back into the General Fund. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne abstain, John Little yay, Ed Steffek yay, Steve Adams yay.

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

TREASURER’S REPORT

* **Motion made by Brandie Bourne** and seconded by Nate Penrod to accept the November Treasurer’s report with the following: \$540,307.24 General Fund, \$37,947.50 Street Construction, \$2,170.91 State Highway, \$ 27.44 Cemetery Fund, \$1,666.90 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor’s Court, 2,207.45 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$587,340.11. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

***Motion made by Brandie Bourne** and seconded by Ed Steffek to Close the Books for year 2023 with the following carryover balances: General Fund \$531,478.30, Street Construction \$37,529.57, State Highway \$2,095.32, Cemetery \$27.44, Permissive Motor Vehicle \$2,461.95, ARPA Fund \$2,207.53, Capital Projects \$3,012.63. Total all funds carried over to year 2024 is \$578,812.74.

Meeting Adjourned.

Next meeting will be January 2, 2024 at 7:00pm.

Thomas J. Gardner, Mayor _____ Date

Darissa R. Lute, Fiscal Officer _____ Date

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Ed Steffek for passage of Year 2024 temporary appropriations on an emergency basis. **(RESOLUTION 27-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to pass and enact said **RESOLUTION 27-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve yay.

