

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Steve Adams

ABSENT: Nate Penrod

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek, Brandon Bishop

VISITORS: N/A

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by John Little and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held January 2, 2024. All council members present were in favor.

VISITORS

* No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay.

POLICE

*No Reporting – Patrolman Bishop was present – but had no reporting.

STREET

*Heard that 4 tires for the Bobcat have been purchased.

*Street Supervisor Rick Swiger was instructed to get pricing for a set of forks and a mower for the Bobcat.

*Discussed the possibility of installing a furnace in the Street Dept. Garage. Council member Brandie Bourne will get a couple estimates for different types of furnaces for council to review.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Reviewed with Solicitor Perlaky the possibility of a 99 year lease concerning the usage of an unnamed village alley around the Salem Twp Building. Salem Township would like to build a salt bin building – but needs a portion of the unnamed alley in order to construct a new salt bin building. DJ Meek is one of the Salem Township Trustees and is making the request that the village lease the unnamed alley to Salem Township for 99 years. Solicitor Perlaky will review the information and will bring back an answer to council at a later date.

SOLICITOR PERLAKY

*No Reporting

INCOME TAX ADMINISTRATOR

* Tax Administrator Donna Meek distributed the Year 2023 Municipal Income Tax Revenue Report. The Year Ending Receipts for 2023 was \$149,357.59. The Year Ending Receipts for 2022 was \$137,683.30. A difference of an increase of receipts in the amount of \$11,674.29.

Motion made by Brandie Bourne and seconded by Joe Bourne to accept and approve the 2023 Municipal Income Tax Report of Receipts. Roll call taken and all council members present were in favor.

MAYOR

*Heard that all of the Christmas Lights have been removed and will be stored in the village garage.

Was informed that the village will pay \$624 for the inspection of the home located at 206 E. Main Street. Diversified Engineering handled the inspection for the village. The purpose of the inspection is for the process of demolishing the home that deemed unsafe. Remax Realty has purchased the property and requires a letter from the village; citing that the home needs to be demolished. Remax Realty will then demolish the home at their expense.

JOE BOURNE

*Bourne expressed gratitude for the volunteers that helped remove the Christmas Lights.

NATE PENROD

*No Reporting - Absent

BRANDIE BOURNE

*Heard that the next Delaware Fire Dept. Breakfast will be February 10, 2024 from 8-11am. (weather permitting) Heard that 119 people attended the last breakfast which was held on January 13, 2024.

*Was informed that Bourne recently attended a Tri-County EMS meeting. Heard that Tri-County EMS is signing an agreement with a new Coshocton Hospital for transfers.

*Was reported that the AED Box for installation was the incorrect style. Fire Chief John Bourne will exchange the box for the correct style.

*Bourne reported that Peterman Plumbing was called for an emergency backup issue - in the ladies restroom on January 13th. The line was plugged on the outside of the building. Bourne performed clean up duty from the mishap.

STEVE ADAMS

*No Reporting

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*F.O. Lute reviewed with council and mayor; the proposed 2024 permanent appropriations. See Resolutions and Ordinances for the passage.

Next meeting will be February 6, 2024 at 7:00pm.
Meeting Adjourned

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion moved by Steve Adams and seconded by Brandie Bourne to pass the 2024 permanent appropriations as stated on an emergency basis. **(ORDINANCE 2024-02)** Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay. Year 2024 Permanent Appropriations are as follows:

General Fund	\$325,515.00
Street Construction	\$ 51,200.00
State Highway	\$ 4,750.00
Cemetery	\$ 9,027.44
American Relief Fund	\$ 2,207.53

Motion made by Joe Bourne and seconded by Brandie Bourne to pass and enact said **ORDINANCE 2024-02**. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Steve Adams to amend the 2024 Revenue Budget as stated on an emergency basis. **(RESOLUTION 04-2024)** This is an adjustment of \$47.05 for the local government revenue. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Joe Bourne to pass and enact said **RESOLUTION 04-2024**. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.